

PRESENT

Charlotte Becconsall-Ryan, Pru Casey, Peter Ibbotson, Mark Hastie, Naomi Ingram, Tricia McNaughton, Rebecca McNaughton, Sarah McNaughton, Bede Wright, Philip Clayton, Felix Cook

APOLOGIES

Karyn Becconsall, Lynette Harris, Debbie Hayde, Rhys Owen,

MINUTES OF PREVIOUS MEETING

Motion: That the minutes of the last meeting be accepted as a true and accurate.

Carried by (Mark/Ibbi)

CORRESPONDENCE

We receive surf life-saving operations emails every week and Tricia sends them out to us, however she thinks we also get them because we are lifeguards.

Tricia to send the latest one and then she won't send them and we will review in one month.

LIFE GUARDING REPORT

Pru noted that January is a useful time for doing the course for becoming a lifeguard because often teenagers are busy with late-winter sports and the end of the year assessments. We can really engage this age-group in summers. There are currently two people who are seeking to be trained and we perhaps can recruit more from the engagement days earlier in the season. It was discussed that under-14 year olds could do the course, and do the exam at the start of the next season once they've turned 14 years old.

Tricia to email the kids that came out in December to move them towards coming a lifeguard.

Debbie to re-advertise becoming a lifeguard to see if anyone else is interested.

Tricia to include this in the Club Update

Club Health for Friday and Intermediate Lifeguard school needs some more participants.

Debbie to work with Sarah to get the information to advertise this day on Facebook.

Tricia to send reminder out in the club update.

SPORT REPORT

Junior Sport

Nippers have continued throughout the season.

Pru to follow up with Teamline to see if we can hold the

These minutes are a true and correct record of the meeting.



The red shirts have arrived for helpers during Club Days and are ready for use each Sunday. Thank you to Pru for taking the initiative to organise this.

payment. We paid for the red shirts and the sponsor wishes to pay directly.

There is a nipper competition at Oreti on Sat, 23rd.

The Oreti Competition needs to be advertised shortly (Club Update/Facebook) so that parents consider making their way down there.

Senior Sport

IRB First competition this weekend.

Tricia has the names to enter them for the competition.

Risk assessment app (Ross Merritt) needs to be used for every patrol and training. All patrol captains, drivers and one member of all crews training should upload and report.

Tricia to forward the risk assessment spreadsheet to Philip and he will fill in the blanks and send to Felix who will upload it onto the app.

Query: Do we need (limited) wifi in the club to manage this?
The money is there if we want it and it is going to be a necessity sooner rather than later. There are a variety of ways we can use it to enhance the club. Having a club iPad is a useful way of quickly entering reports.

Charlotte to check budget and chat to Rebecca to get a wifi on at the club.

Quotes for Pru for fundraising to get the kit up to Nationals.

Canoe Teams are all training well. We are thinking about a third canoe (and trailer) and perhaps seeking a grant for this given the first two canoes have been 100% self-funded.

Other We had a training session for those wishing to enter further senior events last Friday.

AGM, CONSTITUTION, POLICIES, PROCEDURES AND ROLE DESCRIPTIONS

REPORT FROM SURF LIFE SAVING OTAGO (Felix & Isaac)

There is Intermediate guard school at the end of the month with applications closing on 18th December (for 30 and 31st January). We have a lot of potential intermediate lifeguards available. Sarah to contact intermediate lifeguards directly and ask them to consider applying.

There is a first aid course on 24th January (clashes with IRB course).

FINANCIAL

	\$
Cheque Account	\$19,977.51
Bonus Saver	\$8,039.59
Term Investment	\$11,503.71

Rebecca has been on an accounting course

Felix to investigate whether Club Health will pay for Rebecca's Chamber of Commerce Accounting Course. If not WSLSC will reimburse her.

Motion (Mark): Warrington Surf Life Saving to reimburse Mark Hastie to pay \$1, 074 for transport of canoe – money to be taken out of the money tagged for canoe (Invoice is available upon requests). (Naomi/Philip).

FUNDING

Fundraising

Motion (Philip): To apply to CERT for \$2691.94 for freight of IRB equipment to IRB nationals at Ruakaka (Charlotte/Naomi).

All coordinators submitted their fundraising plans to Pru earlier in the season. We need to use these annual fundraising plans to prioritise where we wish to go from there for the next couple of years re: funding. We need to be aware that the building fund is going to re-direct funding from the club members and into the building for a few years.

Pru to bring fundraising spreadsheet to the next meeting so we can prioritise some funding.

Funding the building is a full-time project management job. Bea has offered to be a fundraiser.

Pru will work with her on that fundraising when Pru is further involved in the Building project.

Adventure Race Debrief
After the debrief we can figure out what sort of training we need and potentially pulling some expertise using Club Health about radio use for lifeguards (e.g. 62, 68, 69) – VHF radio course.

We need to do a debrief on the adventure race to

- 1. report back to Nathan, but also*
- 2. Doing a debrief internally, e.g., radio work.*

Southern Region Junior Champs at Warrington this year it would be a good chance for a fundraiser/sausage sizzle.

Pru to ask Bea to lead this and liaise with Debbie to put it on Facebook/Tricia Club Update

We will do this as a Club Fundraiser

HEALTH & SAFETY

Need to get the pads on the defib replaced.
Need to get training for Oxygen and AED.

Karyn to give an update in Feb. We can seek another source of training (e.g. through Club Health).

GENERAL BUSINESS

Otago Surf Life Saving Charitable Trust

Friday 29th January to discuss the motion that trustees wind up the trust and disburse the money equally among the club. The government funding is happening and the Club Health and therefore we feel supported and therefore we agree to vote to wind up the trust at the time of the motion.

40th Anniversary

April 17th, 2021

After the season. Invite people. More of an adult event. Have an evening where people are invited by invitation in the mail. Mark, Lyn, Naomi

Flash-back Friday in the build-up towards the event.

We have had a request for Social Media volunteers.

Charlotte to nominate some people.

Website

Charlotte went through the website which is nearing completion. This website will be simple but provides links so the content remains fresh and little maintenance is needed. Charlotte to create initially (with Bernie's assistance) and bring trial back to committee for feedback, prior to it going live.

People to send any suggestions of content to Charlotte.

Need sections for:

- About the club
- Becoming a member
- Contacts
- Committee members
- Constitution, POM, AGM minutes, policies and procedures
- History
- Life members
- Link to Main Facebook Page for up to date information.

Making meetings more efficient: Goal – meetings to close by 8.30pm.

- *Naomi to send an email one week before requesting reports, and agenda items, and 'to-do' list.*
- *Reports due close of business Friday night and agenda items*
- *Monday morning Naomi to send email out of Meeting reminder with agenda available on Dropbox.*

ACTION POINTS CARRIED FORWARD FROM EARLIER MEETINGS

FUTURE ACTIONS	PERSON/S RESPONSIBLE
Write up a one-page proposal for funding to send to companies. This will be done in conjunction with how fundraising is going forward into the future.	Fundraising
Police Vetting – we need to have police vetting to work with children. There is a process for police vetting. Can Surf Life Saving NZ consider the police vetting for us. Charlotte to talk to Felix about Police Vetting.	Charlotte to check the policy and ensure we are following procedure.
Club service awards Pru has received information about club service awards and is currently processing that documentation. There are a number of people who are eligible for awards but we need to be careful that, by not having so	Pru

many committee members, we are doing ourselves out of eligibility for those awards. Suggestion: change the wording of the titles of our committee members.	
Further discussion about the role of the rookie coordinator	Sarah
Tricia to communicate about Beach Ed through Felix and Sarah/Rebecca to organise the lifeguards to be paid.	McNaughtons
Charlotte to investigate funding about swimming lessons and consult with Felix/Pru	Charlotte
Pru to contact DCC about grading the gravel road.	Pru
Sarah will bring IRB guidelines to the PC meeting so the PCs have awareness.	Sarah
Update club information handbook with nipper information (one booklet for all) and re-distribute to members.	Debbie
Sarah is going to write up a form to write up injuries to lifeguards rather than to write up injuries to beach goers.	Sarah
Smoke alarms need to be checked and batteries need to be replaced (by Ibbi).	Ibbi

MEETING CLOSED: 8.45pm (not too bad!)

NEXT MEETING: 3rd February.

CLUB UPDATE

Kia ora Warrington Club members from the Club Meeting,

We had a full and busy club meeting in January, and we are about to enter our busiest time. Get onto the TeamUp calendar to see the full range of events.

You can still do the course to become a lifeguard this season. If you are interested in this, please email warringtonslscnz@gmail.com by the end of January.

40th anniversary – April 17th

Please send any photos, history or stories about the club to warringtonslscnz@gmail.com