**Committee Meeting**

**Warrington Surf Life Saving Club**

**Wednesday 3rd March at 7.00pm**

**PRESENT**

Charlotte Becconsall-Ryan, Mark Hastie, Naomi Ingram, Tricia McNaughton, Bede Wright, Philip Clayton, Felix Cook, Karyn Becconsall

# **APOLOGIES/cc**

Pru Casey, Peter Ibbotson, Rebecca McNaughton, Lynette Harris, Debbie Hayde, Rhys Owen

**MINUTES OF PREVIOUS MEETING**

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| Motion: That the minutes of the last meeting be accepted as a true and accurate.  Felix – absent at the last meeting, not Felix  Naomi – needed to change the name of the Otago Trust for completeness | Carried by (Naomi/Mark H.) |

**CORRESPONDENCE**

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| To: Peter Gibbons <[gibbo118@xtra.co.nz](mailto:gibbo118@xtra.co.nz)>, Rebecca Aburn <[Rebecca.Aburn@southerndhb.govt.nz](mailto:Rebecca.Aburn@southerndhb.govt.nz)>, Arthur Ibbotson <[pru.casey@gmail.com](mailto:pru.casey@gmail.com)>, Cam Third <[cam.third@stjohn.org.nz](mailto:cam.third@stjohn.org.nz)> Cc: Felix Cook <[Felix.Cook@surflifesaving.org.nz](mailto:Felix.Cook@surflifesaving.org.nz)>  Team council is currently consulting on its Class 4 gaming policy which directly affects us.  When the commercial tavern and Wobblies close down the proceeds from those machines are lost to our clubs. If you could put in a submission on behalf of your club, Cam the water rescue squad and get your members to submit on this that would be great.  I know NZCT have asked clubs to submit and let them know your club has submitted and i envisage other trusts would appreciate our support.  You can submit here [https://www.dunedin.govt.nz/council/currently-consulting-on/current-consultations/gambling-and-tab-venue-policy-review](https://apc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.dunedin.govt.nz%2Fcouncil%2Fcurrently-consulting-on%2Fcurrent-consultations%2Fgambling-and-tab-venue-policy-review&data=04%7C01%7Cnaomi.ingram%40otago.ac.nz%7Cf2bbfc73cd8248cd9b3408d8dd18ea38%7C0225efc578fe4928b1579ef24809e9ba%7C1%7C0%7C637502446376154190%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=DI4f1v2ReeQlDYi7ZxRf4DWXjXixytD67zylU1NNg7E%3D&reserved=0)  Cam | Leave this because we are not comfy with it. |
| Hi Pru and Frances  Hello and I hope the surf club is going well this year.   St Hilda's would like to use the Surf club on **29 March, from about 9 to 2:30.**   If you could please forward this request to the right person or reply to me with the email or a confirmation of our reservation, that would be fantastic.  I hope we can use your wonderful facility again this year.  All the best  Derrith  Derrith Bartley  **Science and Biology Teacher**  **St Hilda's Collegiate School**  [2 Cobden Street, Dunedin 9016](https://apc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.google.com%2Fmaps%2Fsearch%2F2%2BCobden%2BStreet%2C%2BDunedin%2B9016%3Fentry%3Dgmail%26source%3Dg&data=04%7C01%7Cnaomi.ingram%40otago.ac.nz%7C082683feced540ebbf8f08d8db6b758f%7C0225efc578fe4928b1579ef24809e9ba%7C1%7C0%7C637500601877565859%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=15muUHGKtdO0kGEzpYo5G4CWfdtD0yCc1iD%2BPJ1zSMM%3D&reserved=0)  03 477 0989 | [www.shcs.school.nz](https://apc01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.shcs.school.nz%2F&data=04%7C01%7Cnaomi.ingram%40otago.ac.nz%7C082683feced540ebbf8f08d8db6b758f%7C0225efc578fe4928b1579ef24809e9ba%7C1%7C0%7C637500601877575850%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=f9%2F2DBL3d63ReSNbxGvuKxMFaVS5HTz9lc3RqvJHysU%3D&reserved=0) | Yes that’s fine. Tricia to respond. We need to consider how they would let them into the club |

# **LIFE GUARDING REPORT**

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| From Sarah: I have told the new recruits that we will have to train them next year as I ran out of time and Bede is too busy to work with them. They have been instructed to work on their books throughout the year and we will try to put them through their exam in October or Early November.  I am currently catching up with all the patrol captains to hear about their season, as volunteer patrols finish next week. I have asked them what went right this season and if they struggled with anything. I haven’t heard back from them yet but I will update you when I do. |  |

# **SPORT REPORT**

**Junior Sport**

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| Southern Regions went well with a good showing. The Under 9 girls won their age-group. |  |

**Senior Sport**

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| IRB | * Planning for attendance at SI & Nationals and wanted to provide the committee with a breakdown of the approximate costs:   + Entries                              $1,080 ($450 SI, $630 Nationals)   + Accommodation             $2,850   + Food                                  $840 ($15 per day, 14 people, 4 nights)   + Van hire                            $668   + Fuel (van)                         $100   + Freight – funding application has been made to CERT   + **Total                                 $5,538**      * IRB fundraising currently             Pine firewood                  $4,995 (additional ≈$900 yet to be delivered/paid)   Bluegum firewood          $2,762 (total of $5,525 split equally between canoe & IRB)  Stadium                            $2,250   * Forthcoming events:   + 4th interclub                     6 March   + Otago champs.                20 March (entries not yet open)   + SI                                        27 March (entries close 15 March)   + Nationals                          10/11 April (entries close 29 March) | Mark to hand over $200 petrol vouchers from Canoe to IRB.  Mark to check with Mark F. to see if he would like compensated for petrol for ChCh trip. |
| Canoe | We attended SRCs in Christchurch last weekend . Warrington won 6 of the 8 available canoe titles and also competed well in beach events. A lot of hard work went on behind the scenes to make this a successful weekend.  Kaka Point have a double ski and single ski for sale $250 for both . I would like to propose we buy these on the proviso they are in good working order, I would inspect before committing to purchase.  Had a chat to Stu Bryce on the weekend re: our canoe insurance claim, he will chase this up with NZ surf .  South Brighton chair Rohan McNaughton has floated the idea of us buying yellow canoe off them . He needs to talk to his sport people about price , will wait and see what he comes back with .  Planning continues for nationals . Brighton have kindly offered us the use of their CSP for nationals . | Cancellation of Senior Surf Nationals due to COVID 19:  All people to pay full amount to Warrington still if they haven’t already paid.  Warrington to pay Karyn back in full.  We are not able to get accommodation back. Karyn to inquire if we can hold the accommodation for another year.  We will only refund members for entry fees and not accommodation.  Felix: Would SLSNZ be able to cover any of our costs through insurance? Mark H. to check with Cam.  Decision: For Mark to go and have a look at the skis available from Kaka Point and buy them for $250.  We are going to see how much the yellow canoe is to buy.  Posting SRC results on Facebook. |
| Other |  |  |

**AGM, CONSTITUTION, POLICIES, PROCEDURES AND ROLE DESCRIPTIONS**

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**REPORT FROM SURF LIFE SAVING OTAGO (Felix)**

* Instructors’ and lifeguard coordinators training course coming up – email sent out to clubs
* Otago Champs on the 20th March.
* Certificates will be available shortly from junior competition.
* Rebecca’s training course has been paid for by SLSNZ
* We need to fill out the police clearance form.
* Risk Management workshop – Ross Merrit is coming up to learn to use the new app for whenever we do a training session and/or having a patrol. This is useful for reporting. A weeknight suits straight after work.

**FINANCIAL**

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| Cheque Account | 33,095.57 |
| Bonus Saver | 8,040.22 |
| Term Investment | 11,578.28 |

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| Helen to support Rebecca with the club funding application. |  |
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# **FUNDING**

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| **Project** | **Costing** | **Funding** | **Status** | **Notes** |
| Freight of IRB gear to Ruakaka BP Surf Rescue Nationals | **$2,691.94** | CERT | Pending | Return freight to Auckland, gained funding 2020 and returned this money |
| Paddles for Ski | $1800 | NZCT | Declined | 6 sets of paddles |
| Canoe part funding | $6000 | Southern Trust | In progress | 50% funding sought for third canoe – balance to fund raised with firewood and other fund raiser events |
| Boards | Await quotes | Masonic | Quotes required | Annual purchase |

**Fundraising**

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| Palmerston Quiz Night discussion – we will be supporting this in June 22nd. | We need to get people to bring things to the club as prizes. A work on after the end of the season. |
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**BUILDING REPORT**

Building Committee - March Report

* Currently on hold due to an internal matter.
* Suggest looking at a broader makeup of the Building Committee;

Currently Charlotte, Rhys, Mark and Pru – this has been problematic due to lack of availability of all members. Ibbi is keen to be included. Are there others? Can we agenda a meeting in the short term as the time frame to proceed is now very compressed.

* Comms from DCC, Angus Robertson – Planner - The Consent application for the WSLSC Right To Occupy, has been sent, by the DCC, to an external Law firm to review. This should see a return with in 10 working days, as from 23 Feb, the thinking is, that as it is accreted land – it may , in fact fall under DoC jurisdiction after all. – thus approvals will come from them

**HEALTH & SAFETY**

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| I did actually draft a Lifeguard incident report (see attached), but forgot to put it into circulation, so maybe this can be done next season in time for volunteer patrols. I have attached a copy of it, feel free to make changes. I think it is important to get lifeguards to report any injuries or illness they may have at the beach, so we can eliminate hazards and see if there is a repetition of injuries that we may be able to control. | *.* |

# **GENERAL BUSINESS**

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| **40th Anniversary**  This is on Facebook, Blueskin News and emails and individually targeting. Lyn is going to ask Roger Bartlett to speak about the history of the club.  We need a group of people who will get ready for this. Agenda, working bee the weekend before.  We need to collate all the history, including photos, and ensure we have a permanent collection of these – not just sitting with individuals. | Naomi to set up a Dropbox folder for photos with years. Debbie to work with Naomi to put out on Facebook to send history/photos to Naomi to put onto Dropbox. |
| **Incentive programme for lifeguards** that put in more effort than most. We used to give out whistles but that is no longer happening, and there was no clear criteria for that. I was thinking (thanks to inspiration from other clubs) of perhaps having a named tube at the club for every volunteer who does over 100 hours in a season (or maybe 80 to start with depending on how many hours people generally do). | Great idea! We agreed to action this. We agreed that naming the tubes with a vivid marker is not the plan.  Charlotte to come back with the number of hours and what the requirements would be. |

**ACTION POINTS CARRIED FORWARD FROM EARLIER MEETINGS**

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| FUTURE ACTIONS | PERSON/S RESPONSIBLE |
| *Karyn to explore pricing for the new AED and community box.*  *Completed. $7,000. This might be a ‘later’ project, perhaps with the new building. 4 years battery life. 4 years pad-life.* |  |
| We need to find a mechanism to account for the Teamline payment from the last grant. An explanatory note may help here. Frances and Rebecca to meet up and sort. | Frances/Rebecca |
| Connect wifi at the club. | Charlotte/Rebecca |
| We need to do a debrief on the adventure race to  1. report back to Nathan, but also  2. Doing a debrief internally, e.g., radio work. | Karyn |
| Felix to investigate whether Club Health will pay for Rebecca’s Chamber of Commerce Accounting Course. If not WSLSC will reimburse her.  Completed. Rebecca can be paid by SLSNZ | Felix |
| *Motion (Mark):* Warrington Surf Life Saving to reimburse Mark Hastie to pay $1, 074 for transport of canoe – money to be taken out of the money tagged for canoe (Invoice is available upon requests). (Naomi/Philip).  Completed. | Rebecca |
| Write up a one-page proposal for funding to send to companies. This will be done in conjunction with how fundraising is going forward into the future. | Fundraising |
| **Police Vetting** – We need to supply names to SLSNZ and they will organise this free service. | Charlotte/Tricia |
| Further discussion about the role of the rookie coordinator | Sarah |
| Sarah will bring IRB guidelines to the PC meeting so the PCs have awareness.  Completed | Sarah |
| Update club information handbook with nipper information (one booklet for all) and re-distribute to members. | Debbie |

# **MEETING CLOSED:**

# **NEXT MEETING:**

CLUB UPDATE

*Nothing mentioned this month for club update*.