

PRESENT

Charlotte Becconsall-Ryan, Pru Casey, Peter Ibbotson, Mark Hastie, Naomi Ingram, Tricia McNaughton, Rebecca McNaughton, Bede Wright, Philip Clayton, Felix Cook, Karyn Becconsall, Lynette Harris, Debbie Hayde, Rhys Owen

APOLOGIES

Sarah McNaughton

MINUTES OF PREVIOUS MEETING

Motion: That the minutes of the last meeting be accepted as a true and accurate.

Carried by (Charlotte/Mark H.)

CORRESPONDENCE

Query to follow up from last month: Are we receiving surf life-saving operations emails every week? To review.

Naomi only one not getting them.

LIFE GUARDING REPORT

Training of five new lifeguards is underway. The exam will be taken by the end of February.

Motor #18 is running rough and is not responsive.

SPORT REPORT

Junior Sport

We've got the Otago champs on this weekend. Tricia has done the entries. At the last sub-group meeting it was decided that competitors couldn't race above their age-groups.

South Islands next weekend. Given Seniors need to pay their individual entry fees, the juniors need to pay their own entry fees.

There is a slight change of boards for comps. Any competitors older 'under 10 years' need to be using the carbon fibre boards and fibreglass 8 ft 10 inch. This has implications for the number of boards we have.

South Island Junior Competition:

- Junior surf – catering for the officials will be supplied by Beanos.
- Need surf lifesavers to look after the gear overnight and the club gets \$200.
- Can event guards use an IRB? Yes.

Rhys to finalise the U12 and U14s with Tricia.

If any more people have been refreshed from their 200m badge, Rhys to update the database directly.

We need to review the junior payment of the entry fees to see if any competitor did not race due to individual payments needing to

Senior Sport

- IRB
- Two interclub competitions thus far, 3 crews from Warrington participated in the first. Next interclub is scheduled for 20th February.
 - List of future funding requirements has been emailed to Pru.
 - Further firewood fundraising has produced another \$900. Additionally need to invoice for \$50 for drivers & crew for fuel etc.
 - Arrangements for attendance at Nationals continue – further freight quote to Pru. Also looking to offer to share freight with Brighton who have only one crew attending Nationals.
 - Currently \$4230 of the WSLSC bank account funds are from IRB wood, with another \$2000 that we were allocated from stadium fundraiser last year but were not used due to covid. With another \$1260 to come in with orders just filled. And more wood to cut.

Philip has completed the attached spreadsheet for those needing access to the operational risk assessment app. Operational risk assessments need to be undertaken prior to training, patrolling or engaging in any activity under the Surf Life Saving name. The app is intended to make this easier. *“I’ve hopefully included all patrol captains, regional guards and coaches. In addition I’ve added enough extras (with the role of coach) to cover all our IRB and canoe teams. Are there any members who practice board, ski etc. alone and would therefore need to do a risk assessment and should be added? We have some missing mobile phone numbers if anyone is able to provide details? If you can let me know of any additional names / missing phone numbers and I’ll get this to Felix next week”.*

Canoe One of our canoes was damaged in the surf two weeks ago An insurance claim has been lodged , It is currently sitting at Advanced Fibreglass awaiting the outcome of insurance .

South Brighton have kindly lent us their CSP double hull canoe to borrow for the season and given us an older style double hull to keep. Thanks to the South Brighton club chair Rohan McNaughton for making this happen and to Mark Familton for picking them up from Christchurch.

This incident has highlighted that we need 3 canoes at the club . Pru is currently working on a grant application for a new canoe. When we know the outcome of insurance claim we will be able to move forward with this .

Otago champs are this coming Sunday at KP we will have a team of around 30 competitors heading down. This is potentially our largest ever number at this event. Thank you to Tricia for all the time she spends doing the online entries.

Southern region sport manager Luke Smith has been in touch with me and would like us to provide security on the Saturday night of SRC juniors for club gear, he would like a couple of people to sleep in the clubhouse that night and we would be paid \$200 .

Another photo needs to go on the wall of Devon Familton's Oceans Medals for Warrington. However, we are not going to put her list of other medals on as we only put on Warrington awards.

We will pay for the framing of any national medal winners to go on the wall from now on.

Other

AGM, CONSTITUTION, POLICIES, PROCEDURES AND ROLE DESCRIPTIONS

Information from SLSNZ has arrived about regional and national service and honours awards (see attached).

These include:

- 50 year badge nomination for active service.
- Regional and National Awards of Excellence
- Regional service awards.

We should consider these awards in relation to our club members and keep an eye on due dates.

REPORT FROM SURF LIFE SAVING OTAGO (Felix)

FINANCIAL

	\$
Cheque Account	\$19,856.51
Bonus Saver	\$8,039.91
Term Investment	\$11,503.71

Rebecca is working on the reimbursement from the Government forms.

We need to find a mechanism to account for the Teamline payment from the last grant. An explanatory note may help here.

Frances and Rebecca to meet up and sort.

FUNDING

Allocation of funds for CAPEX and OPEX attached.

Motion: To apply to Southern Trust for \$6,000 to pay for a canoe. All in favour? Yes...

Fundraising

We are keen to do a club- fundraiser for the South Islands.

Mark Hastie will run a club-fundraiser on the beach for the South Islander.

BUILDING REPORT

Motion: Set up a sub-committee to work with Pru on the building issues and then work with others in SLSNZ. (Agreed)
Building Sub-committee – Mark Hastie, Rhys Owen, Charlotte Becconsall-Ryan, Pru Casey.

HEALTH & SAFETY

We have decided to explore the purchase of a new version of an AED? This costs \$2,700. We also need to buy a community box so it is accessible for the whole community. We will put this in our budget for our next round of government funding and consider how we can make this available for the community.

Add this to the process for ongoing training in our refresher.

Karyn to explore pricing for the new AED and community box.

Karyn to run an information evening on the use of an AED for lifeguards to a standard level and interested members/community.

GENERAL BUSINESS

40th Anniversary

April 17th, 2021

After the season. Invite people. More of an adult event. Have an evening where people are invited by invitation in the mail.

Mark, Lyn, Naomi

Flash-back Friday in the build-up towards the event.

Ongoing

Uniforms

Frances has been working on finding solutions for the misprint on the yellow vests ordered last year. We need to decide what we want to do? "I think some people were interested in the vests as is but I want to show you all the proof I had made up by Promo-X".

Request:

Jane Schofield has asked for an IRB crew to run the safety section of the Karitane School paddle out fun day on the 13th Feb from slightly earlier than 3pm.

Charlotte

Jet ski training courses as I am disappointed in the way the most recent one was run. There has been a complete lack of transparency surrounding these courses despite multiple complaints from pretty much every club in the region. This course was run last weekend at Warrington and it was noted that the vehicles used did not obey local bylaws, parking on the beach for hours with nobody in sight rather than launching the vessels and returning to the car park. Not a good look.

From Debbie:

Tricia won't do the training and talk to the kiosk about surfing. No club boards.

Waitati Kura have 25 year 5 and 6 children doing an overnight camp at the domain on Thursday night - 18th and 19th Feb, and they'd love to have Lifeguards to keep the kids safe. I have contacted Sarah to sort this, and given her the Waitati school teacher details. She's touching base with Tricia re: costs decided on last year for lifeguards.

They also asked about having use of the club boards and getting a bit of guidance and instruction with this from the lifeguards. I'm thinking the lifeguards don't necessarily have the time to do this and would be tricky to do while also carrying out safe life guarding for 25 kids - please correct me if I'm wrong?

So - would we need extra life guards to do this?
 - suggest they ask at the kiosk for lessons?
 - ask what their parent help situation is - several parents at the school are also club members , perhaps a couple of them might be prepared to take responsibility for the gear and helping the kids with it in the water, leaving the life guards to do their thing?
 - big ask but maybe one of our instructors might be keen to do a wee board session down on the beach with the kids?

Warrington Surf Life Saving Club has decided to vote to dissolve the trust at the Otago Community Trust.

Surf Life Saving Otago Charitable Trust

The decision to dissolve the Surf Life Saving Otago Charitable Trust has been made by Warrington Surf Life Saving Committee.

Naemi Ingram 25 Feb, 2021

ACTION POINTS CARRIED FORWARD FROM EARLIER MEETINGS

FUTURE ACTIONS	PERSON/S RESPONSIBLE
<p><i>Charlotte to check budget and chat to Rebecca to get a wifi on at the club.</i></p> <p><i>Wifi: We have \$100 a month available to spend on a phone/internet plan according to the budget.</i></p>	
<p><i>We need to do a debrief on the adventure race to</i></p> <ol style="list-style-type: none"> <i>1. report back to Nathan, but also</i> <i>2. Doing a debrief internally, e.g., radio work.</i> 	
<p><i>Felix to investigate whether Club Health will pay for Rebecca's Chamber of Commerce Accounting Course. If not WSLSC will reimburse her.</i></p>	Felix
<p><i>Pru to follow up with Teamline to see if we can hold the payment. We paid for the red shirts and the sponsor wishes to pay directly.</i></p>	Pru
<p><i>Motion (Mark): Warrington Surf Life Saving to reimburse Mark Hastie to pay \$1, 074 for transport of canoe – money to be taken out of the money tagged for canoe (Invoice is available upon requests). (Naomi/Philip).</i></p>	Rebecca
<p>Write up a one-page proposal for funding to send to companies. This will be done in conjunction with how fundraising is going forward into the future.</p>	Fundraising
<p>Police Vetting – we need to have police vetting to work with children. There is a process for police vetting. Can Surf Life Saving NZ consider the police vetting for us?</p> <p><i>Yes! SLSNZ will do this work for us. It is a free service. We just need to supply the names.</i></p>	<p>Charlotte to check the policy and ensure we are following procedure.</p> <p><i>We need to supply names to SLSNZ and they will organise this (free) service.</i></p>

Further discussion about the role of the rookie coordinator	Sarah
Tricia to communicate about Beach Ed through Felix and Sarah/Rebecca to organise the lifeguards to be paid.	McNaughtons
Charlotte to investigate funding about swimming lessons and consult with Felix/Pru <i>Swim Training funding: We did not get given our full requested amount for lifeguard training expenses so there is no available funding from the govt budget for this, however due to the funding allowing us to free up money from other areas it may be something we want to fund further. There is also the potential for this to get funded next season. If we put a plan in place and show there is a need we are more likely to receive the funding.</i>	Charlotte
Pru to contact DCC about grading the gravel road.	Pru
Sarah will bring IRB guidelines to the PC meeting so the PCs have awareness.	Sarah
Update club information handbook with nipper information (one booklet for all) and re-distribute to members.	Debbie
Sarah is going to write up a form to write up injuries to lifeguards rather than to write up injuries to beach goers.	Sarah
Smoke alarms need to be checked and batteries need to be replaced (by Ibbi).	Ibbi

MEETING CLOSED: 8.10pm

NEXT MEETING: 3rd March

CLUB UPDATE

Nothing mentioned this month for club update.