**Committee Meeting**

**Warrington Surf Life Saving Club**

**Wednesday 5th February at 7.00pm**

# **PRESENT**

Mark Hastie, Naomi Ingram, Bede Wright, Tricia McNaughton, Lynette Harris, Philip Clayton, Frances Baeumer, Rebecca McNaughton, Rhys Owen, Karyn Becconsall, Felix, (Club Development Officer)

# **APOLOGIES/cc:** Debbie Hayde, Peter Ibbotson, Pru Casey, Ivan Mason,

[Felix.cook@surflifesaving.org.nz](mailto:Felix.cook@surflifesaving.org.nz)

**MINUTES OF PREVIOUS MEETING**

Motion: That the minutes of the last meeting be accepted as a true and accurate. Carried by (Charlotte\Phil)

**MATTERS ARISING**

**CORRESPONDENCE**

No correspondence

# **LIFE GUARDING REPORT**

* Patrols have been going well. About two people haven’t done refreshers and this will affect their competition entries.
* Any competitors need to do 20 hours of patrol.
* A decision was made to leave the tower until the end of patrols. Naomi to text Steven Ozanne.

# **SPORT REPORT**

We are still short of officials at the club, particularly at the senior level. At the moment the level of commitment required is considered to be too much, especially because senior parents are competing and/or are already doing roles within the club. Mark Familton was asked about the possibility of breaking down the role for seniors at a higher level to mix competing with being a lower-level official, e.g., recording results.

It was noted that parents need more information at the start of the season, especially about the away competitions. Suggestion: put a one-pager in the start of season information booklet with where the South Islands/Nationals will be held and approximate costs (e.g., IRB driver and crew payment, entry costs). Information regarding whether or not accommodation would also be useful.

Action: When reviewing the information booklet for the start of next season, put this info. in.

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|  | **Discussion** | **Action** |
| Junior Sport | Three new paddle boards have arrived. There has been a lot of changes in terms of the rules relating to rules. For example:   * Under 9 on body boards * Under 10s on race board *or* foamies.   We still don’t have high proportions of kids doing competitions for a variety of reasons. |  |
| IRB | The first of the interclubs was last Saturday. It was a good opportunity to try things out.  * Some people still have to do their drivers. * Training is continuing on Tuesdays and Thursdays. * A positive attitude has been noted throughout the IRB teams. |  |
| Senior Sport | Right now we are collecting entries for Otagos. The South Island and National entries are still to come.  Query from canoe teams competing at Gisborne for Frances. Can we ‘borrow’ money from the club for some of these costs and pay the club back by doing wood after the event? Or is there some money the canoe team can use?  Frances has said there is a limited amount of money available. Given some of the stadium funding is linked to the canoe team, the remaining amount should be OK. |  |

**CONSTITUTION, POLICIES AND ROLE DESCRIPTIONS**

**FINANCIAL**

Cheque: $5887.14

Bonus Saver: $9035.91

Term Investment: $11,197.36

Frances needs to step back a bit from some of the tasks she is involved with. The club appreciates the amount of work she has done in the last few years. These are the decisions she has made:

* Next year, Helen is going to help Frances to do the role of Treasurer.
* Frances will no longer be doing sausages.
* Frances will no longer be doing uniforms.

Action: Naomi to write up on club update about sausages and uniform.

# **FUNDING**

*Fundraising*

Current involvement: Stadium fundraiser, feeding of officials, Junior surf carnival food.

*Sponsorship subcommittee (Phil, Charlotte, Mark, Debbie).*

Action: Charlotte to send Phil information about the club so he can write up a one-page proposal to send to people.

Target: Local businesses.

# *Funding Applications*

# Motion from Debbie: Apply to Pub Charity for the costs of the red shirts for nippers - $885.

Motion accepted by quorum (Charlotte, Lynette, Pru, Frances).

# **HEALTH & SAFETY**

# **BUILDING PROJECT**

We have received an email from Wayne explaining that he no longer is able to be involved in the project. He wishes us well in our future building projects. We had a short discussion, which will need to be ongoing, about storage. It was suggested that we need to make better use of the storage space we already have. Felix is going to get information/photos from Mount Maunganui.

# **GENERAL BUSINESS**

Otago Trust query: We are keen to see how they intend to grow the investment rather than keep it fixed. What are the guiding documents and rules for the trustees?

**UPDATE TO MEMBERS (to be emailed to club and life members)**

This is a regular update that is sent to all members after committee meetings to share information.

Thank you to Frances for taking on the task of ordering club uniforms and organising sausages on a Sunday. Thank you to Debbie for writing updates for the Blueskin News. They are stepping back from these tasks. If anyone would like to do these jobs for the rest of this season and into the next, please email Tricia at warringtonslsc.xtra.co.nz

So you can keep up with the dates of the season, download the app TEAMUP. It will open either in a web browser or the TeamUp app: [https://teamup.com/ksgpocqzok9ddo63rm](https://apc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fteamup.com%2Fksgpocqzok9ddo63rm&data=02%7C01%7Cnaomi.ingram%40otago.ac.nz%7Cfe51e4523e474b707ada08d76cc7910c%7C0225efc578fe4928b1579ef24809e9ba%7C1%7C0%7C637097476743463442&sdata=q34VjWdvtBQ1hvzrHO1PhV4QPW3UCcvlZl3QyggJML8%3D&reserved=0)

**IRB Nationals - update #1**

Following on from our initial meeting back in October, planning for IRB Nationals is well underway. At this stage we have 5 Warrington crews coming up to Ruakaka Beach over the weekend of 4 & 5 April:

Rebecca and Charlotte

Taryn and Kayle

Isabella and Jordyne

Angus and Connor

Maggie and Abby

In addition we also have Leilani, Phoebe, Maddy and Eli who have all agreed to come along as patients. Entries don't close until 22 March so if anyone else is keen to compete or be a patient then please let us know. In order to compete drivers must hold an IRB Driver award and a crew person must hold an IRB Crewperson module.

The good news is that through fundraising and grants we are hopeful that the majority of the costs of attending can be covered by the club (accommodation and food, entries, and freight to get the gear to Ruakaka and back). This means that those coming to Ruakaka will only need to pay their own travel.

If you have organised flights can you please add the details to the spreadsheet ([https://docs.google.com/spreadsheets/d/1aHRQrrc4yo\_76UihKa0A2sZUOuSHdNRUgLhMVSvw2eE/edit?usp=drivesdk](https://apc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdocs.google.com%2Fspreadsheets%2Fd%2F1aHRQrrc4yo_76UihKa0A2sZUOuSHdNRUgLhMVSvw2eE%2Fedit%3Fusp%3Ddrivesdk&data=02%7C01%7Cnaomi.ingram%40otago.ac.nz%7C1635f4ceaa9b484d112608d7aa868298%7C0225efc578fe4928b1579ef24809e9ba%7C1%7C0%7C637165367043004689&sdata=l4ru%2FOrPLPhxwY05VmPGV0S%2BHMYdcDNrphLSHf2oJfY%3D&reserved=0)) as it may help others to coordinate travel arrangements. It also helps us see how many people will be coming along to support the teams so we can start organising food. For those of you flying to Auckland on the Friday morning Philip will be organising a minibus up to Ruakaka.

Lynette & Philip

**ACTION POINTS CARRIED FORWARD TO LATER MEETINGS**

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| --- | --- | --- | --- |
| FUTURE ACTIONS | PERSON/S RESPONSIBLE | Communication  to members | DUE DATE |
| * Draft strategic plan for the Club * Season’s budget and operating costs (in future, perhaps broken into sections with each coordinator presenting their projected expenses for the year and requests during the year take this into consideration). Charlotte to go through the financial summary to look at the operating budget. * Season fundraising plan so we know how much we can anticipate needing to fundraise each year and how much we can cover using Surf Life Saving funding and membership. | Charlotte & committee |  | ASAP |
| **AED & Oxygen**Train patrols on AED and Oxygen use during patrols. | Karyn |  | ASAP |
| Bernie has kindly agreed to set up a website once the Christmas period is over. This website will be simple but provide links so the content remains fresh and little maintenance is needed. Pru to work with Bernie initially and bring trial back to committee for feedback, prior to it going live.  Need sections for:   * About the club * Becoming a member * Contacts * Committee members * Constitution, POM, AGM minutes, policies and procedures * History * Life members * Link to Main Facebook Page for up to date information   NB: Charlotte would like to do this instead, sponsored by Fernbrae Clinic. | Pru/Bernie |  | Ongoing |
| When relevant (Mark to signal), invoice Sports Committee for $600 for in-house coaching. |  |  | Update when appropriate. |
| Photos and Memorabilia (possibly including trophy cabinet).  Get photos from National medal winners and service awards to put up on the wall. Mark to contact Charlotte, Isabella, etc. to provide.  *Rebecca to action this.* | Mark |  | Ongoing |
| Naomi to text Steven Ozanne about bring the tower down. | Naomi. |  | Early March |
| Action: Charlotte to send Phil information about the club so he can write up a one-page proposal to send to people. |  |  |  |

# **MEETING CLOSED: 9.05pm**

# **NEXT MEETING**

Wednesday, February 4 thth at 7pm.